

BROMSGROVE DISTRICT COUNCIL**Business Transformation**

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>New & Existing Properties</u>				
Naming a new street	269.00	4.83%	13.00	282.00
Naming and numbering new premises.	133.00	5.26%	7.00	140.00
Additional Adjoining premises to the above	26.00	3.85%	1.00	27.00
Confirmation of address to solicitors/conveyancers/occupiers or owners	26.00	3.85%	1.00	27.00
Additional charge where this includes naming of a building (e.g. block of flats)	67.00	4.48%	3.00	70.00

Comments

The price increase for this financial year reflects the need to help balance a reduced number of planning applications against the costs to administer the process. In addition, this brings the charges in line with our closest neighbouring authority.

BROMSGROVE DISTRICT COUNCIL**Customer Access and Financial Support**

Roundings are generally rounded to the nearest 10p.

SERVICE CATEGORY	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>LOCAL TAX COLLECTION</u>				
- Council Tax Court Costs (includes Magistrates Court fee of 50p)	67.60	-3.70%	-2.50	65.10
- NNDR Court Costs (includes Magistrates Court fee of 50p)	96.30	-2.60%	-2.50	93.80
- Magistrates' court fee (added to both council tax and NNDR Summons)	3.00	-83.33%	-2.50	0.50
<u>Customer Services</u>				
Interview Rooms (based at Service Centre Max 6 persons in room)				
- Per full day (9am - 5pm)	43.70	0.00%	0.00	43.70
- Per half day 9am-1pm/1pm-5pm)	27.30	0.00%	0.00	27.30
- Per hour (1full hour only)	9.30	0.00%	0.00	9.30

Comments

The Magistrates Courts have advised the levy charge of £3 included in court costs is to be reduced to 50p.

There is no increase proposed in the interview rooms due to an assessment made of usage and customer demand and this charge remains at an appropriate level.

BROMSGROVE DISTRICT COUNCIL

Community Services

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>STRATEGIC HOUSING</u>				
Homeless persons' hostels				
- Single room	9.60	3.00%	0.30	9.90
- Heating	0.60	3.00%	0.00	0.60
- Two single rooms	14.70	3.00%	0.40	15.10
- Heating	1.40	3.00%	0.00	1.40
- Double room	14.70	3.00%	0.40	15.10
- Heating	1.40	3.00%	0.00	1.40
- More than one double room	20.20	3.00%	0.60	20.80
- Heating	2.30	3.00%	0.10	2.40
Bed and breakfast				
- Two single rooms	15.60	3.00%	0.50	16.10
- Double room	31.50	3.00%	0.90	32.40
- More than one double room	15.60	3.00%	0.50	16.10
- More than one double room	20.30	3.00%	0.60	20.90
- Breakfast				
- adult	2.40	3.00%	0.10	2.50
- child	2.00	3.00%	0.10	2.10
- Storage of effects (per night)	2.50	3.00%	0.10	2.60
- RTB Plan Preparation for BDHT	116.20	3.00%	3.50	119.70

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
Private Sector Housing Housing Fitness Inspections Registration of housing in multiple occupation: per occupant Service and Administration of Improvement Prohibition, Hazard Awareness or Emergency Measures Notices * under Housing Act 2004, per hour Enforcement of Statutory Notices, Supervision of Work in Default etc. - Valuation Fee (relating to properties of 30% ownership) - Late Consents to transfer (shared ownership and low cost properties) *Based on salary of employee	119.00 100.00 30.00 Actual + 10% Admin fee 200.00 250.00	3.36% 4.00% 6.67% 12.50% 0.00%	4.00 4.00 2.00 25.00 0.00	123.00 104.00 32.00 Actual + 10% Admin fee 225.00 250.00
Comments Based on statutory fees or cost recovery with an inflationary increase In respect of the Valuation fee we have been informed that from September19 the charge made by the external valuer will increase to £225.				

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>LIFELINE</u>				
- Installation Fee	50.00	2.00%	1.00	51.00
- Lifeline (per week)	4.00	2.50%	0.10	4.10
	Cost of product + 17% admin fee			Cost of product + 17% admin fee
- Replacement Pendant				Manufacturers cost + 17% admin fee
	Manufacturers cost + 17% admin fee			
- Key Safe	5.80	1.72%	0.10	5.90
- GSM Alarm Hire	6.80	1.47%	0.10	6.90
- GPS Tracker Hire				
<u>HIRE PRODUCTS</u>				
Hire of smoke alarm per week	1.30	3.85%	0.05	1.35
CO2 Detector per week	1.30	3.85%	0.05	1.35
Bogus Caller Panic Button	1.30	3.85%	0.05	1.35
Flood Detector	1.30	3.85%	0.05	1.35
Falls Detector	1.30	3.85%	0.05	1.35
Additional pendant	1.30	3.85%	0.05	1.35
Temperature extreme sensor	1.30	3.85%	0.05	1.35
<u>Comments</u>				
The fees are based on full cost recovery and the Proposal to raise charges by between 2 - 4 % based on salary and inflationary increases and to enable rounding to the nearest 5p.				
In respect of hire charges consideration is given to market forces as well as cost recovery for the initial purchase and ongoing maintenance of the product.				

BROMSGROVE DISTRICT COUNCIL**Environmental Services**

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
Parking Fines PCN's On Street				
Certain Contraventions	70.00	0.00%	0.00	70.00
If paid within fourteen days	35.00	0.00%	0.00	35.00
Other contraventions	50.00	0.00%	0.00	50.00
If paid within fourteen days	25.00	0.00%	0.00	25.00
<i>These charges will increase if the charge remains unpaid after the 28 days given on the NTO (Notice to Owner)</i>				
Parking Fines PCN's Off Street				
Other contraventions	35.00	0.00%	0.00	35.00
If paid within fourteen days	50.00	0.00%	0.00	50.00
<i>These charges will increase if the charge remains unpaid after the 28 days given on the NTO (Notice to Owner)</i>	25.00	0.00%	0.00	25.00

Comments

All pay and display and pay on-foot car parking charges remain are unchanged for 19/20.

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>CEMETERY</u>				
Interments in a grave				
- children aged under 1 year	FREE		FREE	FREE
- children aged under 1 year (non resident)	109.00	2.29%	2.50	111.50
- children aged 1 year - 17 years	FREE		FREE	FREE
- children aged 1 year - 17 years (non resident)	158.50	2.21%	3.50	162.00
- persons aged 18 and over	607.00	2.14%	13.00	620.00
Interment in a bricked grave				
Interment of cremated remains				
Interment of Cremated Remains (under 17 years non residents only)	201.50	2.23%	4.50	206.00
	74.00	2.70%	2.00	76.00
Scattering cremated remains in grave				
	84.50	2.37%	2.00	86.50
Exclusive rights of burial (75-year grants)				
- adult grave space	1,528.00	2.23%	34.00	1,562.00
- child grave space	279.00	2.15%	6.00	285.00
- cremated remains plot	584.50	2.14%	12.50	597.00
Renewal of expired deed (single fee charged in all cases)				
-Burial	436.00	2.18%	9.50	445.50
-Cremated remains	170.00	2.35%	4.00	174.00
-Ashes grave purchased in reserve	699.00	2.15%	15.00	714.00
- Full grave purchased in reserve	1,878.00	2.18%	41.00	1,919.00
- Disinterment of Remains - Cremated Remains	531.00	2.26%	12.00	543.00
- Wooden cremated remains casket	93.00	2.15%	2.00	95.00
<u>Comments</u>				
Interment charges to be changed as follows children aged 1 - 16years to now read 1 - 17 years.				
Persons aged 17 and over to now read persons aged 18 and over				
Increase based on assessment for cost in 2019/20.				

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
Memorials				
- Memorial application administration fee	99.00	2.02%	2.00	101.00
Bench with 10 year lease & top rail engraving (max 40 letters) - £800.00	823.00	2.19%	18.00	841.00
Bench with 10 year lease & standard silver plaque (max 60 letters) - £760.00	782.00	2.17%	17.00	799.00
Bench replacement plaque - £110.00	113.00	2.21%	2.50	115.50
-Assignment / Transfer of Exclusive Right of Burial	99.00	2.02%	2.00	101.00
Exhumation Ground works	202.00	1.98%	4.00	206.00
New Container	93.00	2.15%	2.00	95.00
Officer time	206.00	2.18%	4.50	210.50
Cremator usage	31.00	1.61%	0.50	31.50
Certified copy of entry	22.00	2.27%	0.50	22.50
Bird bath memorial				
5 Year Lease				
- size 1 (small)	200.50	2.24%	4.50	205.00
- size 2	223.00	2.24%	5.00	228.00
- size 3	245.00	2.45%	6.00	251.00
- size 4	267.50	2.06%	5.50	273.00
- size 5 (large)	289.50	2.25%	6.50	296.00
10 Year Lease				
- size 1 (small)	312.00	2.24%	7.00	319.00
- size 2	334.00	2.40%	8.00	342.00
- size 3	356.50	2.10%	7.50	364.00
- size 4	378.50	2.25%	8.50	387.00
- size 5 (large)	401.00	2.24%	9.00	410.00
20 Year Lease				
- size 1 (small)	423.50	2.24%	9.50	433.00
- size 2	445.50	2.13%	9.50	455.00
- size 3	468.00	2.14%	10.00	478.00
- size 4	490.00	2.24%	11.00	501.00
- size 5 (large)	512.50	2.24%	11.50	524.00
Motif	111.50	2.24%	2.50	114.00

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
Memorial Vaults Double unit - 20 year lease in first interment and casket 2nd interment of remains including casket Inscribed tablet of upto 80 letters Additional letters (per letter) Standard Motif Photo of 1 person Photo of 2 people Photo of 3 people Other items are available but quoted individually	1,250.00 172.00 140.00 4.00 100.00 120.00 190.00 245.00 QUOTED INDIVIDUALLY	2.16% 2.33% 2.14% 2.50% 2.00% 2.50% 2.11% 2.04%	27.00 4.00 3.00 0.10 2.00 3.00 4.00 5.00	1,277.00 176.00 143.00 4.10 102.00 123.00 194.00 250.00 QUOTED INDIVIDUALLY
Memorial Posts Memorial plaque - 3 year lease Motif Replacement Plaque	240.00 45.00 120.00	2.08% 2.22% 2.50%	5.00 1.00 3.00	245.00 46.00 123.00
Private Memorial Garden Including memorial - 20 year lease	1,600.00	2.19%	35.00	1,635.00
Barbican Memorial Inscribed tablet including 3 year lease Standard Motif Photo of 1 person Photo of 2 people Photo of 3 people Other items are available but quoted individually	250.00 100.00 120.00 190.00 245.00 QUOTED INDIVIDUALLY	2.00% 2.00% 2.50% 2.11% 2.04%	5.00 2.00 3.00 4.00 5.00	255.00 102.00 123.00 194.00 250.00
<u>Comments</u>				

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>REFUSE COLLECTION</u>				
<u>Bulky Household Waste</u>				
Proposed Charges				
The Bulky Service operates based on a standard unit price based on size and weight,				
Bulky collection - single unit*	8.50	0.00%	0.00	8.50
*Depending on size items maybe charged for as a multiple of units				
Items that are classed by WCC as non domestic waste	Quotation			Quotation
Items not on the boundary of the property	Quotation		Quotation	Quotation
Litter and Dog Bins (Yearly Charge)				
High Usage Site First Bin	910.00	-6.59%	-60.00	850.00
High Usage Site Additional Bins (each)	386.75	-9.50%	-36.75	350.00
Medium Usage Site First Bin	455.00	-6.59%	-30.00	425.00
Medium Usage Site Additional Bins (each)	193.37	-9.50%	-18.37	175.00
Low Usage Site First Bin	227.50	-7.69%	-17.50	210.00
Low Usage Site Additional Bins (each)	96.69	-6.92%	-6.69	90.00
Investigation of Abandoned Vehicles on Private Land				
Per Vehicle	60.00	0.00%	0.00	60.00
Mechanically Sweep Private Road / Car Park - Mini Sweeper per Hour	30.00	0.00%	0.00	30.00
Mechanically Sweep Private Road / Car Park - HGV Sweeper per Hour	50.00	0.00%	0.00	50.00
Garden Waste Collection Service				
Re-issue of service	45.00	0.00%	0.00	45.00
	40.00	0.00%	0.00	40.00
<u>Comments</u>				
The reduction to Litter and Dog bins yearly charge is to support developing closer working relationships with parishes, charities, etc. to help make the service more sustainable.				

BROMSGROVE DISTRICT COUNCIL**Legal and Democratic**

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>ELECTORAL REGISTRATION</u>				
<u>Register Sales*</u>				
In data form				
- basic fee	20.00	0.00%	0.00	20.00
- for each 1,000 names or part thereof	1.50	0.00%	0.00	1.50
In printed form				
- basic fee	10.00	0.00%	0.00	10.00
- for each 1,000 names or part thereof	5.00	0.00%	0.00	5.00
<u>Marked Election Register Sales*</u>				
In data form				
	1.00	0.00%	0.00	1.00
In printed form				
- basic fee	10.00	0.00%	0.00	10.00
- for each 1,000 names or part thereof	2.00	0.00%	0.00	2.00
Copy of return of Election expenses plus 20p per sheet, per side.	5.00	0.00%	0.00	5.00
<u>Miscellaneous Charges</u>				
* Address labels printed	13.50	0.00%	0.00	13.50
* - for each 1,000 properties or part thereof	6.80	0.00%	0.00	6.80
- street list	13.50	0.00%	0.00	13.50
* - Data Property Addresses	24.50	0.00%	0.00	24.50
* - For each 1,000 properties or part thereof	1.90	0.00%	0.00	1.90
- Confirmation letter of registration	18.30	0.00%	0.00	18.30
* Plus Postage & Packaging at cost.				

****This charge is determined by the Representation of the People Regulations 2001*****Comments**

No change to Register Sales and Marked Election Register Sales as set by statute

No change to Miscellaneous Charges apart from Confirmation letter of registration. Under the new GDPR regulations we can no longer charge for this.

LEGAL

- Legal work (per hour)	136.40	3.00%	4.10	140.50
- Legal Consent - Admin Fee		0.00%	25.00	25.00
- RTB	190.60	3.00%	5.70	196.30
- Consent for proposed works	149.80	3.00%	4.50	154.30
- Retrospective Consent	157.60	3.00%	4.70	162.30
Garden License	103.90	130.00%	135.10	239.00
Wayleave Agreement	155.90	130.00%	202.70	358.60
Deed of Grant or Easement	364.90	3.00%	10.90	375.80
License to Assign	364.90	3.00%	10.90	375.80
Rent Deposit Deed	364.90	3.00%	10.90	375.80
Authorised Guarantee Agreement	364.90	3.00%	10.90	375.80
License for Alterations	364.90	3.00%	10.90	375.80
License to Sublet	364.90	3.00%	10.90	375.80
Deed of Variation	364.90	3.00%	10.90	375.80
Grant of Lease	493.50	3.00%	14.80	508.30
Extended Lease	493.50	3.00%	14.80	508.30
Deed of Surrender	364.90	3.00%	10.90	375.80
Tenancy at Will	364.90	3.00%	10.90	375.80
Renewal of Lease	364.90	3.00%	10.90	375.80

Section 106:

- Private Owner	509.80	3.00%	15.30	525.10
- Each additional unit added (up to a maximum of £1,500) *	63.80	3.00%	1.90	65.70
- Affordable housing schemes	957.00	3.00%	28.70	985.70
- Deed of Variation	363.70	3.00%	10.90	374.60
- Fee for agreeing a unilateral undertaking	363.70	3.00%	10.90	374.60

** Please note that for complex 106 agreements charges may be calculated based at the current hourly rate for legal work to reflect the time taken to complete the negotiations and drafting. Fees calculated under this provision may exceed £1,500*

Comments

Legal Consent - Admin Fee - New charge to cover legal officer/solicitors rates, admin assistances, copying and postage and overheads for simple, non-procontracted consents and certificates for property matters to benefit a member of the public.

Garden License - Previous Fee related to solely to application fee. The increase reflects the charge to include all legal costs. It is anticipated that it will take 1 to 2 hours (see hourly rate below) to review previous deeds, draft and complete the license, inform internal departments and engage in correspondance. This fee is also in line with other license fees previously approved.

Wayleave Agreement - as with Garden License this increase reflects all Legal costs.

Deed of Grant or Easement - This reflects 3 to 5 hours working in liasing with internal departments, checking title, drafting and negotiating and completing.

License to Assign - This reflects 3 to 4 hours working in liasing with internal departments, checking title, drafting and negotiating and completing.

Rent Deposit Deed - This reflects 1 to 2 hours work in drafting and agreeing the deed.

Authorised Guarantee Agreement - This reflects 1 to 2 hours work in drafting and agreeing the deed.

License to Alterations - This reflects 3 to 4 hours working in liasing with internal departments, checking title, drafting and negotiating and completing.

License to Sublet - This reflects 3 to 4 hours working in liasing with internal departments, checking title, drafting and negotiating and completing.

Deed of Variation - This reflects 3 to 5 hours working in liasing with internal departments, checking title, drafting and negotiating and completing.

Grant of Lease - This reflects 5 to 8 hours working in liasing with internal departments, checking title, drafting and negotiating and completing.

Extended Lease - This reflects 5 to 8 hours working in liasing with internal departments, checking title, drafting and negotiating and completing.

Deed of Surrender - This reflects 3 to 5 hours working in liasing with internal departments, checking title, drafting and negotiating and completing.

Tenancy at Will - This reflects 3 to 5 hours working in liasing with internal departments, checking title, drafting and negotiating and completing.

Renewal of Lease - This reflects 3 to 5 hours working in liasing with internal departments, checking title, drafting and negotiating and completing.

Where specific changes have not been proposed we consider it is appropriate to reflect a general increase for charging in 2019/20.

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
Other Fees				
- Fees for sale of property under Low Cost Housing Scheme	250.80	3.00%	7.50	258.30
- Fees for purchase of additional 30% Share	163.60	3.00%	4.90	168.50
- Fees for preparation of Deed of postponement	106.80	3.00%	3.20	110.00
- Administration fee for the grant of licences for more than 12 months	60.00	3.00%	1.80	61.80
- Issuing of consents (transfer of mortgage)	70.90	3.00%	2.10	73.00
Minor land sales up to £10,000	488.30	1.06%	5.20	493.50
Major Land sales £10,000+ 0.5% of purchase price with a minimum charge of £500	Fixed Fee	Fixed Fee	Fixed Fee	Fixed Fee
Major Land sales £50,000+ 0.5% of purchase price with a minimum charge of £750	Fixed Fee	Fixed Fee	Fixed Fee	Fixed Fee
Deed of Release of Covenant		100.00%	375.80	375.80
- Footpath Diversion Orders	2,050.30	2.20%	45.10	2,095.40
Comments				
Minor Land Sales - Increase slight adjustment to reflect property solicitors' rates across shared service.				
Deed of Release of Covenant reflects 3-4 hours' work check title, drafting, negotiating and completing				
LAND SEARCHES				
Single Con29 Question				
Official Certificate of Search (LLC1) only	27.60	3.00%	0.80	28.40
CON29R Enquiries of Local Authority (2007)				
- Residential	101.50	4.70%	4.80	106.30
- Commercial	144.70	4.35%	6.30	151.00
Standard Search Fee: LLC1 and CON 29R combined				
- Residential	128.80	4.60%	5.90	134.70
- Commercial	172.30	4.20%	7.20	179.50
CON 29O Optional enquiries of Local Authority (2007)				
(Questions 5,6,8,9,11,15) per question	12.80	2.70%	0.30	13.10
(Questions 7,10,12,13,14,16-21) per question	6.40	3.00%	0.20	6.60
(Question 22)	25.40	5.00%	1.30	26.70
Extra written enquiries (Refer to Worcestershire County Council for Highways enquiries)	49.80	3.00%	1.50	51.30
Question 4	13.80	6.50%	0.90	14.70
Each additional parcel of land (LLC1 and CON29R)	23.30	3.00%	0.70	24.00
Refresher Search	40.20	3.00%	1.20	41.40
Expedited (within 48 hrs)	31.80	3.00%	1.00	32.80

Comments

Con29 - higher percentage increases are required to incorporate the uplift imposed by the County Council on their element of the charges
Q4 & Q22 - as Con29

BROMSGROVE DISTRICT COUNCIL**Leisure Services**

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>SPORTS DEVELOPMENT</u>				
Community exercise class	3.30	0.00%	0.00	3.30
Specialised health class	3.30	0.00%	0.00	3.30
Primary Sports Project (Standard Curriculum)	25.00	0.00%	0.00	25.00
Primary Sports Project (Specialist Curriculum)	27.00	0.00%	0.00	27.00
After school session	2.15	30.23%	0.65	2.80
Activity Specific Coaching (Adults)				
Inclusive activities (hourly rate)	3.00	0.00%	0.00	3.00
Inclusive activities (90 minute rate)	3.50	0.00%	0.00	3.50
Inclusive activities (2 hour rate)	4.00	0.00%	0.00	4.00
Parks Activities - delete charge	1.00	-100.00%	-1.00	0.00
Junior Sport Specific Holiday club / sport session	50.00	0.00%	0.00	50.00
Multi Skills clubs	3.50	0.00%	0.00	3.50
Activity referral	17.00	0.00%	0.00	17.00
Community Gymnastics	3.50	0.00%	0.00	3.50
Couch 2 5k	1.00	0.00%	0.00	1.00
PSI Falls Prevention	3.00	0.00%	0.00	3.00

Comments

After School session, price increased (rounded to nearest whole), to move the charge in line with increased coach fees incurred to deliver the sessions.

Parks Activities to remove charge

Multi-skills/Gymnastics/PSP Standard/specialist charge to remain unchanged

No changes made to Community Exercise, Activity Referral, C25K and PSI falls prevention as cost is considered to reflect the current market and/or are set as the service is commissioned.

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
SANDERS PARK				
Tennis Courts (per court per Hour)				
- Adult	7.55	0.00%	0.00	7.55
- Adult & Junior	6.60	0.00%	0.00	6.60
- Junior/Senior Citizen	5.05	0.00%	0.00	5.05
Tennis Courts (per court per 1 and 1/2 Hour)				
- Adult	11.00	0.00%	0.00	11.00
- Adult & Junior	9.50	0.00%	0.00	9.50
- Junior/Senior Citizen	8.50	0.00%	0.00	8.50
Bowls				
- Adult (per hour)	7.85	0.00%	0.00	7.85
- Junior (per hour)	4.25	0.00%	0.00	4.25
- Senior Citizen (per hour)	5.40	0.00%	0.00	5.40
- Adult (season ticket)	52.50	0.00%	0.00	52.50
- Junior (season ticket)	28.42	0.00%	0.00	28.42
- Senior Citizen (season ticket)	38.25	0.00%	0.00	38.25
Bromsgrove Town Bowling Club				
- for season (exclusive use on present basis)	3,188.70	0.00%	0.00	3,188.70
- additional use, other days (per rink)	28.85	0.00%	0.00	28.85

Comments

Tennis income and usage was down on previous year, therefore proposed fees remain as 18/19 in 19/20 to encourage increase usage to drive income generation. Bromsgrove Town Bowls Club ceased in 2018 due to a lack of members. Officers are now reviewing our option to return competitive bowl to the rink, it is therefore proposed to hold the fees in 2019/20 whilst the new approach is rolled out.

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>OTHER RECREATION GROUNDS AND OPEN SPACES</u>				
Football Pitch (without changing facilities)				
- adult (per game)	33.10	2.50%	0.85	33.95
- junior (per game)	20.20	2.50%	0.50	20.70
Changing Facilities				
- adult	45.20	2.50%	1.15	46.35
- junior	23.20	2.50%	0.60	23.80
Boleyn Road, Frankley				
- fairs (per day)	473.80	0.00%	0.00	473.80
- deposit	2,166.70	0.00%	0.00	2,166.70
Market Street Recreation Ground				
- fairs (per day)	477.35	0.00%	0.00	477.35
- deposit	2,187.75	0.00%	0.00	2,187.75
<p style="text-align: center;">One free day is allowed for each of the above bookings by fairs/circuses. Other hiring's – charge to be decided at the time of application.</p>				
<u>Comments</u>				
<u>ALLOTMENTS</u>				
<i>(Charge is for October 2014 - September 2015)</i>				
- Rent per acre equivalent to 0.404685 hectares	1,144.50	2.50%	28.60	1,173.10
- Rent per 3/4 acre equivalent to 0.303514 hectares	768.55	2.50%	19.25	787.80
- Rent per 1/2 acre equivalent to 0.202342 hectares	456.12	2.50%	11.38	467.50
- Rent per 1/4 acre equivalent to 0.101171 hectares	209.58	2.50%	5.22	214.80
- Rent per 1/16 acre equivalent to 0.25529 hectares	48.20	2.50%	1.20	49.40
- Rent per 1/32 acre equivalent to 0.01264 hectares	33.76	2.50%	0.84	34.60
<u>Comments</u>				
2.5% increase to ensure best value service against increased expenditure across the service.				

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>Bromsgrove Outdoor Events & Outdoor Fitness– Hire of Parks and Open</u>				
<u>Spaces</u>				
<u>£250 - £1500 Bond Payable</u>				
<u>Events</u>				
<u>Commercial Rates</u>				
Small Attendance = 0 to 99				
Per Hour	55.64	2.20%	1.26	56.90
Per Day	271.35	2.20%	5.95	277.30
Medium Attendance = 100 to 499				
Per Hour	72.65	2.20%	1.55	74.20
Per Day	362.14	2.20%	7.96	370.10
Large Attendance = 500 to 1999				
Per Hour	91.91	2.20%	1.99	93.90
Per Day	452.98	2.20%	9.92	462.90
<u>Community Rates</u>				
Small Attendance = 0 to 99				
Per Hour	21.62	2.20%	0.48	22.10
Per Day	101.69	2.20%	2.21	103.90
Medium Attendance = 100 to 499				
Per Hour	27.08	2.20%	0.62	27.70
Per Day	129.85	2.20%	2.85	132.70
Large Attendance = 500 to 1999				
Per Hour	32.49	2.20%	0.71	33.20
Per Day	159.07	2.20%	3.53	162.60

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>Charities / Not For Profit Organisations</u>				
Small Attendance = 0 to 99				
Per Hour	14.85	2.20%	0.35	15.20
Per Day	71.05	2.20%	1.55	72.60
Medium Attendance = 100 to 499				
Per Hour	18.00	2.20%	0.40	18.40
Per Day	85.90	2.20%	1.90	87.80
Large Attendance = 500 to 1999				
Per Hour	23.40	2.20%	0.50	23.90
Per Day	113.50	2.20%	2.50	116.00
<u>Fairs & Circuses Min of 3 day Hire</u>				
Small Attendance = 0 to 99 Per Day	422.33	2.20%	9.27	431.60

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>Outdoor Fitness Session</u>				
Commercial Rates (Per Day)				
Summer Fee (Apr to Sept) One day maximum usage per week	400.45	0.00%	0.00	400.45
Summer Fee (Apr to Sept) Two days maximum usage per week	650.00	0.00%	0.00	650.00
Summer Fee (Apr to Sept) Three days maximum usage per week	700.00	0.00%	0.00	700.00
Winter Fee (Oct to Mar) One day maximum usage per week	200.00	0.00%	0.00	200.00
Winter Fee (Oct to Mar) Two days maximum usage per week	400.00	0.00%	0.00	400.00
Winter Fee (Oct to Mar) Three days maximum usage per week	600.00	0.00%	0.00	600.00
Annual Fee One day maximum usage per week	520.00	0.00%	0.00	520.00
Annual Fee Two days maximum usage per week	850.00	0.00%	0.00	850.00
Annual Fee Three days maximum usage per week	1,000.00	0.00%	0.00	1,000.00
Community Rates (Per Day)				
Summer Fee (Apr to Sept) One day maximum usage per week	200.00	0.00%	0.00	200.00
Summer Fee (Apr to Sept) Two days maximum usage per week	300.00	0.00%	0.00	300.00
Summer Fee (Apr to Sept) Three days maximum usage per week	350.00	0.00%	0.00	350.00
Winter Fee (Oct to Mar) One day maximum usage per week	80.00	0.00%	0.00	80.00
Winter Fee (Oct to Mar) Two days maximum usage per week	200.00	0.00%	0.00	200.00
Winter Fee (Oct to Mar) Three days maximum usage per week	300.00	0.00%	0.00	300.00
Annual Fee One day maximum usage per week	250.00	0.00%	0.00	250.00
Annual Fee Two days maximum usage per week	450.00	0.00%	0.00	450.00
Annual Fee Three days maximum usage per week	500.00	0.00%	0.00	500.00
Trial fee (1 day per week - MAX 4 week trial)	100.00	0.00%	0.00	100.00
Additional Costs for Outdoor Event Space:				
Ø Set up and Clearance charged @ 50% of applicable rate				
Ø Any event in excess of 1999 attendees is STN				
Additional Costs for Outdoor Fitness Space:				
Ø Set up and Clearance charged @ 50% of applicable rate				

Comments

Outdoor Fitness comments - To try and increase income for 19/20 leisure propose a 0% increase to encourage more clubs and activities to use the parks and open spaces as a venue

All rates for outdoor events space hire have been updated in line with assessment of increase @ 2.2%

.

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>BROMSGROVE DISTRICT COUNCIL - PARKSIDE SUITE</u>				
<u>Scale of Charges from 2015</u>				
<u>Per Hour (Suggest min Hire of 2hrs)</u>				
Main Room				
Community Group	22.05	3.00%	0.65	22.70
Regular Hire	33.08	3.00%	1.02	34.10
Commercial Hire	44.10	3.00%	1.30	45.40
Committee Room				
Community Group	12.10	3.00%	0.40	12.50
Regular Hire	18.15	3.00%	0.55	18.70
Commercial Hire	24.20	3.00%	0.70	24.90
Combined				
Community Group	29.59	3.00%	0.91	30.50
Regular Hire	47.30	3.00%	1.40	48.70
Commercial Hire	65.07	3.00%	1.93	67.00
<u>Half Day up to 5pm (max 4hrs)</u>				
Main Room				
Community Group	82.69	3.00%	2.51	85.20
Regular Hire	99.23	3.00%	2.97	102.20
Commercial Hire	165.38	3.00%	4.92	170.30
Committee Room				
Community Group	36.30	3.00%	1.10	37.40
Regular Hire	48.40	3.00%	1.50	49.90
Commercial Hire	60.50	3.00%	1.80	62.30
Combined				
Community Group	101.59	3.00%	3.01	104.60
Regular Hire	141.12	3.00%	4.28	145.40
Commercial Hire	203.18	3.00%	6.12	209.30

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<p><u>Full Day Up to 5pm</u></p> <p>Main Room</p> <p>Community Group Regular Hire Commercial Hire</p> <p>Committee Room</p> <p>Community Group Regular Hire Commercial Hire</p> <p>Combined</p> <p>Community Group Regular Hire Commercial Hire</p>	<p>154.35 192.94 275.63</p> <p>60.50 72.60 90.75</p> <p>203.18 254.00 338.63</p>	<p>0.00% 0.00% 0.00%</p> <p>3.00% 3.00% 3.00%</p> <p>0.00% 0.00% 0.00%</p>	<p>0.00 0.00 0.00</p> <p>1.82 2.18 2.72</p> <p>0.00 0.00 0.00</p>	<p>154.35 192.94 275.63</p> <p>62.32 74.78 93.47</p> <p>203.18 254.00 338.63</p>
<p><u>Comments</u> Increased weekday hourly rates by 3% to include equipment hire and make more attractive to local companies for business as a package for short meetings - left combined rates as is due to current lesser demand for this type of use</p>				
<p><u>Combined Evening Commercial Hire, Fridays and Saturday's, 5pm - Midnight</u></p> <p>Only half day and full day rates allowed for weekends. No hourly rates.</p> <p>All day rate for weddings £720** (day and evening to include kitchen and set up) 9am – 12 midnight</p> <p>Sunday hire rates by negotiation.</p> <p>Room 54(Training Room) - Any internal county organisations whom wish to use this room will be charged £25.00 per hour.</p>	<p>440.00</p>	<p>-100.00%</p>	<p>-110.00</p>	<p>330.00</p>

Comments

New Committee Room will be available next year (old member room) but will be charged initially the same as the current committee Room and reviewed after 6 months
~Weekend 5pm to midnight rate to be reduced by 25% to encourage more weekend hire (useage low and price currently a barrier)
All day wedding rates to be reduced to £600 per day

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>Bromsgrove Markets</u>				
3 x 3 Market Stall				
Tuesday / Friday (per day)	28.00	0.00%	0.00	28.00
Saturday (per day)	32.00	0.00%	0.00	32.00
Tues, Fri & Sat (Casual Booking) (per week)	85.00	0.00%	0.00	85.00
Tues, Fri & Sat (Annual Booking) (per week)	80.54	0.00%	0.00	80.54
6 x 3 Market Stall				
Tuesday / Friday (per day)	39.50	0.00%	0.00	39.50
Saturday (per day)	44.00	0.00%	0.00	44.00
Tues, Fri & Sat (Casual Booking) (per week)	119.00	0.00%	0.00	119.00
Tues, Fri & Sat (Annual Booking) (per week)	111.62	0.00%	0.00	111.62
Electricity (per day)	4.00	25.00%	1.00	5.00
Catering Van				
Tuesday / Friday		0.00%	28.00	28.00
Saturday		0.00%	28.00	28.00
Tues, Fri & Sat (Casual Booking)		0.00%	82.00	82.00
Tues, Fri & Sat (Annual Booking)		0.00%	77.00	77.00

Comments

Market prices will remain as outlined above whilst we establish the service. There will be additional specialist markets provided throughout the year where prices will be established through benchmarking and consultation to ensure we remain competitive and able to develop the offer on the high street further. The Market Manager will undertake cost analysis when looking at additional events.

The electricity charge is incorrect in the current charges. There are two rates one for traders who only have lighting and one for traders who use electricity for re Fridgeration or cooking. These charges will vary depending on the actual consumption.

BROMSGROVE DISTRICT COUNCIL

Planning and Regeneration

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2018	% Change	Increase / Decrease	Proposed charge from 2019
	£		£	£
<u>DEVELOPMENT MANAGEMENT</u>				
A0/A1 size print	14.80	-100.00%	-14.80	0.00
A2 size print	7.40	-100.00%	-7.40	0.00
<u>Development Management</u>				
High Hedge Complaints	595.10	0.00%	0.00	595.10
High Hedge Complaints - reduced for people on benefits	237.60	0.00%	0.00	237.60
<u>Pre Application Fee</u>				
<u>Residential Development/ Development Site Area/Proposed Gross Floor Area</u>				
1* Dwelling	200.00	3.00%	6.00	206.00
	600.00	3.00%	18.00	618.00
10 - 49 Dwellings	1,200.00	3.00%	36.00	1,236.00
50 - 99 Dwellings	2,200.00	3.00%	66.00	2,266.00
100 - 199 Dwellings	3,000.00	3.00%	90.00	3,090.00
200+ Dwellings	4,000.00	3.00%	120.00	4,120.00
* includes one-for-one replacements				
Non-residential development (floor space)				
Floor area is measured externally				
Less than 500sqm	0.00	0.00%	0.00	0.00
500 - 999sqm	500.00	3.00%	15.00	515.00
1000 - 1999sqm	1,000.00	3.00%	30.00	1,030.00
2000 - 4999sqm	2,000.00	3.00%	60.00	2,060.00
5000 - 9999sqm	2,500.00	3.00%	75.00	2,575.00
10,000sqm or greater	3,000.00	3.00%	90.00	3,090.00
Non-residential development (site area) where no building operations are proposed				
Less than 0.5ha	300.00	3.00%	9.00	309.00
0.5 - 0.99ha	600.00	3.00%	18.00	618.00
1 - 1.25ha	1,000.00	3.00%	30.00	1,030.00
1.26 - 2ha	2,000.00	3.00%	60.00	2,060.00
2ha or greater	3,000.00	3.00%	90.00	3,090.00

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<p style="text-align: center;">Fee Concessions</p> <p>Some pre-application advice will still be provided free of charge. For example where the development is for the direct benefit of a disabled person (and as such there would be no fee incurred to make the planning application) or where works relate to a listed building.</p> <p>Some advice is provided at a reduced or concessionary rate. If the proposal is being submitted by or is for the benefit of a Parish Council or other Local Authority, then the appropriate fee is reduced by 50%. In addition if the scheme relates to a solely affordable housing scheme, the Applicant is a Registered Social Landlord or Housing Association the fee for pre application advice would also be reduced by 50%.</p>				
<p><u>Comments</u> Title "Development Control" to be changed to "Development Management" Pre- application fees were recently reviewed in relation to the charges set by adjoining Worcestershire Authorities.</p>				

BUILDING CONTROL - APRIL 2019 - VAT AT 20%

Explanatory notes

1 Before you build, extend or convert a building to which the building regulations apply, you or your agent must submit a Building regulations application. The charge you have to pay depends on the type of work, the number of separate properties, or the total floor area. You can use the following tables with the current charges regulations to work out the charges. If you have any difficulties, please do not hesitate to call us.

2 The charges are as follows.

Category A: New domestic homes, flats or conversions etc.

Category B: Extending or altering existing homes

Category C: Any other project including commercial or industrial projects etc.

Individually determined fees are available for most projects. We would be happy to discuss these with you if you require.

In certain cases, we may agree that you can pay charges in instalments. Please contact us for further discussions.

3 Exemptions and reductions in charges.

a If your plans have been approved or rejected, you won't have to pay again if you resubmit plans for the same work which has not started, provided you resubmit with 3 years of the original application date.

b You don't have to pay charges if the work will provide access to a building or is an extension to store medical equipment or provide medical treatment facilities for a disabled person. In order to claim exemption, an application must be supported by appropriate evidence as to the nature of the disabled persons disability. In these regulations, a 'disabled person' is a person who is described under section 29(1) of the National Assistance Act 1948 (as extended by section 8(2) Mental Health Act 1959).

4 You have to pay VAT for all local authority Building Regulation charges, except for the regularisation charge. VAT is included in the attached fees.

5. Regularisation applications are available for cases where unauthorised building work was undertaken without an application. Such work can only be regularised where the work was undertaken after October 1985 and not within the last 6 months. The Authority is not obliged to accept Regularisation applications. Regularisation application fees are individually determined. Please contact us to discuss regularisation application fees.

6. Reversion applications. Where the control of a building project passes from a third party to the Council a reversion application will be required. Reversion application fees are individually determined.

7. The additional charge refers to electrical works undertaken by a non qualified person who is unable to certify their work to appropriate electrical regulations.

Other information

1 These notes are for guidance only and do not replace Statutory Instrument 2010 number 0404 which contains the full statement of the law, and the Scheme of Recovery of Fees dated April 2014.

2 These guidance notes refer to the charges that you have to pay for building control services within North Worcestershire.

Telephone payments are accepted. Please contact the relevant payment centre with your address and card details:

Bromsgrove 01527 881402

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>TABLE A: Standard Charges for the Creation or Conversion to New Housing</u>				
Application Charge	Please Ring for Quote			Please Ring for Quote
Regularisation Charge	Please Ring for Quote			Please Ring for Quote
Additional Charge	Please Ring for Quote			Please Ring for Quote
<u>TABLE B: Domestic Extensions and alterations to a Single Building (please contact us)</u>				
Application Charge - New	Please Ring for Quote			Please Ring for Quote
Regularisation Charge - New	Please Ring for Quote			Please Ring for Quote
Additional Charge - New	Please Ring for Quote			Please Ring for Quote
Garage Conversion to habitable room				
Application Charge	Please contact us	100.00%	360.00	360.00
Regularisation Charge	Please contact us	100.00%	360.00	432.00
Additional Charge	Please contact us			Please contact us
Electrical works by non-qualified electrician				
Application Charge	Please contact us			Please contact us
Regularisation Charge	Please contact us			Please contact us
Additional Charge	N/A			N/A
Renovation of thermal element				
Application Charge	Please contact us	100.00%	220.00	220.00
Regularisation Charge	Please contact us	100.00%	264.00	264.00
Additional Charge	N/A			N/A
Installing steel beam(s) within an existing house				
Application Charge	Please contact us	100.00%	215.00	215.00
Regularisation Charge	Please contact us	100.00%	258.00	258.00
Additional Charge	N/A			N/A
Window replacement				
Application Charge	Please contact us	100.00%	215.00	215.00
Regularisation Charge	Please contact us	100.00%	258.00	258.00
Additional Charge	N/A			N/A

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
Installing a new boiler or wood burner etc. Application Charge Regularisation Charge Additional Charge	Please contact us Please contact us N/A	100.00% 100.00%	420.00 504.00	420.00 504.00 N/A
<u>TABLE C: All Other works - Alterations and new build</u>				
Application Charge Regularisation Charge	Please Contact Us Please Contact Us			Please Contact Us Please Contact Us
<u>Comments</u> No VAT is payable on Regularisation charges. The above fees (where stated) are to be published on the Council website as fixed fees. These fees reflect minor repetitive operations where the cost neutral input from the service can now be determined. The remaining 'please contact us' fees require site specific fee charges in line with regulatory requirements.				

For Office or shop fit outs, installation of a mezzanine floor and all other work where the estimated cost exceeds £50,000, please contact the Building Control Office on 01527 881402 for a competitive quote

These charges have been set on the following basis:

1. That the building work does not consist of, or include innovative or high risk construction techniques and / or duration of the building work from commencement to completion does not exceed 12 months
2. That the design and building work is undertaken by a person or company that is competent to carry out the relevant design and building work. If they are not, the building control service may impose supplementary charges.

Building Control – Supplementary Charges

If you are selling a property that has been extended or altered, you need to provide evidence to prospective purchasers that any relevant building work has been inspected and approved by a Building Control Body. That evidence is in the form of a Building Regulations Completion / Final Certificate and / or an Approval or Initial Notice (called the 'authorised documents' in the Home Information Pack Regulations).

Legal entitlement to a Completion Certificate is subject to conditions. In cases where the Council is not told that building work is completed, or the building is occupied without addressing outstanding Building Regulation matters, a certificate is not issued. Despite the best efforts of the Council's Building Control Surveyors, many home owners who undertake building works fail to obtain a Completion Certificate and their application is archived. A fee is payable to re-open archived building regulations applications for the purposes of issuing a completion certificate.

Other charges are payable where we are asked to withdraw a Building Regulations application and refund fees, or asked to re-direct inspection fee invoices. Fees are payable in cleared funds before the release of any authorised documents or other actions listed below.

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>ARCHIVED APPLICATIONS</u>				
Process request to re-open archived building control file, resolve case and issue completion certificate (Administration Fee)	51.30	2.98%	1.50	52.80
Each visit to site in connection with resolving archived building control cases (Per Site Visit)	66.90	2.99%	2.00	68.90
<u>WITHDRAWN APPLICATIONS</u>				
Process request <u>With additional fees of:</u>	51.30	2.98%	1.50	52.80
Withdraw Building Notice application where no inspections have taken place	refund submitted fee less admin fee		refund submitted fee less admin fee	refund submitted fee less admin fee
Withdraw Building Notice application where inspections have taken place	refund submitted fee less admin fee, less £66.90 per site visit made		refund submitted fee less admin fee, less £65.90 per site visit made	refund submitted fee less admin fee, less £66.90 per site visit made
Withdrawn Full Plans application without plans being checked or any site inspections being made	refund submitted fee less admin fee		refund submitted fee less admin fee	refund submitted fee less admin fee
Withdraw Full Plans application after plan check but before any inspections on site	refund inspection fee (where paid up-front) less admin fee		refund inspection fee (where paid up-front) less admin fee	refund inspection fee (where paid up-front) less admin fee
Withdraw Full Plans application after plan check and after site inspections made	refund any paid inspection fee less admin fee, less £66.90 per site inspection made		refund any paid inspection fee less admin fee, less £65.90 per site inspection made	refund any paid inspection fee less admin fee, less £66.90 per site inspection made
<u>RE-DIRECT INSPECTION FEES / ISSUE COPY DOCUMENTS</u>				
Process request to re-invoice inspection fee to new addressee or issue copies of previously issued Completion Certificates, Plans Approval Notices or Building Notice acceptances.	51.30	2.98%	1.50	52.80
Optional Consultancy Services	Please Contact Us		Please Contact Us	Please Contact Us

Charges Note

Under the Building (Local Authority Charges) Regulations 2010 local authority building control is not permitted to make a profit or loss. The service is to ensure full cost recovery and no more. Any surplus or loss made against expenditure budgets is to be offset against the following years fees and charges setting. In addition, the level of competition from the private sector needs to continually defended against therefore it is proposed to curtail both the extent of fee categories published and to make extensive use of the fact that legislation now allows local authorities to offer site specific quotations for building regulations applications. In addition expenditure of the service has reduced since the creation of a shared service resulting in a reduction in the hourly rate charged by the service. Inspection fees equate to 70% of the total fee payable for a project.

Comments

Changes in the above additional fees have been made to reflect a 3% changes in the hourly rate of the service as defined by 19/20 budgets.

Regulatory Services

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>TAXI LICENSING</u>				
- Hackney Carriage - excluding vehicle testing	243.00	0.00%	0.00	243.00
- Hackney Carriage vehicle tests	64.00	0.00%	0.00	64.00
- Private Hire - excludes vehicle testing	225.00	0.00%	0.00	225.00
- Private Hire vehicle tests	54.90	0.18%	0.10	55.00
- Private Hire Operator 1 year	290.00	0.00%	0.00	290.00
- Private Hire Operator 5 year	1,102.00	0.00%	0.00	1,102.00
- HC/PH Drivers Licence - 1 year	95.00	0.00%	0.00	95.00
- HC/PH Drivers Licence - 3 year	228.00	0.00%	0.00	228.00
	228.00	0.00%	0.00	228.00
- Meter Test	24.00	4.17%	1.00	25.00
- Hackney Carriage mid-term vehicle test	64.00	0.00%	0.00	64.00
- Private Hire mid-term vehicle test	55.00	0.00%	0.00	55.00
- Re-Test Fee - Within 48 hours	28.00	0.00%	0.00	28.00
- Knowledge test	21.00	4.76%	1.00	22.00
- Administration charge - new applications	35.00	2.86%	1.00	36.00
- Replacement vehicle plate	21.00	4.76%	1.00	22.00
- Replacement Driver's Licence	16.00	25.00%	4.00	20.00
- Trailer Test	20.00	0.00%	0.00	20.00
- Transfer of ownership of licensed vehicle	36.00	2.78%	1.00	37.00
- Criminal Bureau Check	53.00	3.77%	2.00	55.00
- DVLA Check - Electronic	6.00	0.00%	0.00	6.00
- DVLA Check	11.00	0.00%	0.00	11.00

Comments

Taxi Licensing - Any increase would need to go to Licensing Committee/Consultation, and be advertised

Replacement Driver's License - increase to reflect cost increases / cost recovery

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
GENERAL LICENSING				
- Annual Street Trading Consent - Food - Initial - per annum	1,418.00	0.00%	0.00	1,418.00
- Annual Street Trading Consent - Food - Renewal - per annum	1,301.00	0.00%	0.00	1,301.00
- Annual Street Trading Consent - Non Food - Initial - per annum	1,183.00	0.00%	0.00	1,183.00
- Annual Street Trading Consent - Non Food - Renewal - per annum	1,064.00	0.00%	0.00	1,064.00
- Animal Boarding/Home Boarding - Vet fees / animal welfare visit costs if applicable charged at cost - charge now deleted and replaced by Animal Activity License below.	225.00	-100.00%	-225.00	0.00
- Dog Breeding establishments - Vet fees / animal welfare visit costs if applicable charged at cost - charge now deleted and replaced by Animal Activity License below.	225.00	-100.00%	-225.00	0.00
- Pet Shops - Vet fees / animal welfare visit costs if applicable charged at cost - charge now deleted and replaced by Animal Activity License below.	225.00	-100.00%	-225.00	0.00
- Riding Est. - Vet fees / animal welfare visit costs if applicable charged at cost - charge now deleted and replaced by Animal Activity License below.	225.00	-100.00%	-225.00	0.00
- Animal Activity Licence (includes animal boarding, dog breeding, pet shops & riding establishments)				
Application Fee		0.00%	322.00	322.00
Variation Fee		0.00%	235.00	235.00
Inspection Fee		0.00%	160.00	160.00
1 Year License		0.00%	180.00	180.00
2 Year License		0.00%	357.00	357.00
3 Year License		0.00%	535.00	535.00
Vet Fee Recharge - if applicable				Full Cost Recovery
- Performing Animals				
Application Fee		0.00%	215.00	215.00
Variation Fee		0.00%	155.00	155.00
Inspection Fee		0.00%	160.00	160.00
3 Year License		0.00%	290.00	290.00
Vet Fee Recharge - if applicable				Full Cost Recovery
- Dangerous wild animals - Vet fees / animal welfare visit costs if applicable charged at cost	225.00	2.22%	5.00	230.00
- Sex Establishments	979.00	2.15%	21.00	1,000.00
- Zoo - Vet fees / animal welfare visit costs if applicable charged at cost	105.00	4.76%	5.00	110.00
Tattooing/ ear piercing/ electrolysis/ acupuncture				
- Premises	130.00	2.31%	3.00	133.00
- Practitioners	85.00	2.35%	2.00	87.00

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
Scrap Metal Dealers Act 2013				
- Site Licence (New)	290.00	0.00%	0.00	290.00
Per Additional Site	150.00	0.00%	0.00	150.00
- Collectors Licence (New)	145.00	0.00%	0.00	145.00
- Site Licence (Renewal)	240.00	0.00%	0.00	240.00
Per Additional Site	150.00	0.00%	0.00	150.00
- Collectors Licence (Renewal)	95.00	0.00%	0.00	95.00
- Variation of Licence	65.00	0.00%	0.00	65.00
- Copy of Licence (if lost or stolen)	25.00	0.00%	0.00	25.00
<u>ENVIRONMENTAL HEALTH</u>				
Dog Warden				
Penalty (statutory fee)	25.00	0.00%	0.00	25.00
Kennelling Fee - £13.50 per day or part day	13.50	0.00%	0.00	13.50
Kennelling Fee for dangerous dogs by breed or behaviour - £20 per day or part day	20.00	0.00%	0.00	20.00
Admin charge	15.00	0.00%	0.00	15.00
Out of hours fee	35.00	0.00%	0.00	35.00
Repeat offenders fee	25.00	0.00%	0.00	25.00
Other Environmental Health Fees				
ISS Certs Condemned Food	Full Cost Recovery		Full Cost Recovery	Full Cost Recovery
Food Hygiene Basic Course fee	Full Cost Recovery		Full Cost Recovery	Full Cost Recovery
<u>Comments</u>				
Zoo - Vet fees / animal welfare visit costs increases to reflect cost increase				
New animal activity licenses to reflect legislative changes.				

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>Gambling Fees 18-19</u>				
<u>Premises Licence Fees - Discretionary</u>				
Bingo Premises				
Application to vary	1,017.00	2.06%	21.00	1,038.00
Application to transfer	694.00	2.02%	14.00	708.00
New applications	2,029.50	2.00%	40.50	2,070.00
Annual fee	580.00	2.07%	12.00	592.00
Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	25.00
Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	50.00
Reinstatement of licence	676.50	2.00%	13.50	690.00
Provisional statement	2,029.50	2.00%	40.50	2,070.00
Adult Gaming Centre				
Application to vary	870.00	2.07%	18.00	888.00
Application to transfer	694.00	2.02%	14.00	708.00
New applications	1,158.30	2.05%	23.70	1,182.00
Annual fee	580.00	2.07%	12.00	592.00
Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	25.00
Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	50.00
Reinstatement of licence	676.50	2.00%	13.50	690.00
Provisional statement	1,158.30	2.05%	23.70	1,182.00
Family Entertainment Centre				
Application to vary	672.50	2.01%	13.50	686.00
Application to transfer	550.50	2.09%	11.50	562.00
New applications	1,158.30	2.05%	23.70	1,182.00
Annual fee	436.00	2.06%	9.00	445.00
Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	25.00
Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	50.00
Reinstatement of licence	540.00	2.04%	11.00	551.00
Provisional statement	1,158.30	2.05%	23.70	1,182.00
<u>Comments</u>				

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
Betting Premises (Excluding Track)				
Application to vary	870.00	2.07%	18.00	888.00
Application to transfer	694.00	2.02%	14.00	708.00
New applications	1,691.50	2.04%	34.50	1,726.00
Annual fee	348.50	2.15%	7.50	356.00
Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	25.00
Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	50.00
Reinstatement of licence	676.50	2.00%	13.50	690.00
Provisional statement	1,691.50	2.04%	34.50	1,726.00
Track				
Application to vary	724.00	2.07%	15.00	739.00
Application to transfer	550.50	2.09%	11.50	562.00
New applications	1,411.50	2.02%	28.50	1,440.00
Annual fee	580.00	2.07%	12.00	592.00
Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	25.00
Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	50.00
Reinstatement of licence	540.00	2.04%	11.00	551.00
Provisional statement	1,411.50	2.02%	28.50	1,440.00
Temporary use notices				
New applications	275.00	2.18%	6.00	281.00
Copy of licence	26.70	4.87%	1.30	28.00
<u>Comments</u>				

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>Gambling Act Permit Fees - Statutory</u>				
Licensed Premises Gaming Machine Permit				
Grant	150.00	0.00%	0.00	150.00
Existing operator grant	100.00	0.00%	0.00	100.00
Variation	100.00	0.00%	0.00	100.00
Transfer	25.00	0.00%	0.00	25.00
Annual Fee	50.00	0.00%	0.00	50.00
Change of name	25.00	0.00%	0.00	25.00
Copy of Permit	15.00	0.00%	0.00	15.00
<u>Licensed Premises Automatic Notification Process</u>				
Grant	50.00	0.00%	0.00	50.00
<u>Club Gaming Permits</u>				
Grant	200.00	0.00%	0.00	200.00
Grant (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00
Existing operator grant	100.00	0.00%	0.00	100.00
Variation	100.00	0.00%	0.00	100.00
Renewal	200.00	0.00%	0.00	200.00
Renewal (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00
Annual Fee	50.00	0.00%	0.00	50.00
Change of name	100.00	0.00%	0.00	100.00
Copy of Permit	15.00	0.00%	0.00	15.00
<u>Club Machine Permits</u>				
Grant	200.00	0.00%	0.00	200.00
Grant (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00
Existing operator grant	100.00	0.00%	0.00	100.00
Variation	100.00	0.00%	0.00	100.00
Renewal	200.00	0.00%	0.00	200.00
Renewal (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00
Annual Fee	50.00	0.00%	0.00	50.00
Copy of Permit	15.00	0.00%	0.00	15.00
Change of Name	25.00	0.00%	0.00	25.00
Transfer of Permit	25.00	0.00%	0.00	25.00

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>Family Entertainment Centre Gaming Machine Permit</u>				
Grant	300.00	0.00%	0.00	300.00
Existing operator grant	100.00	0.00%	0.00	100.00
Change of name	25.00	0.00%	0.00	25.00
Renewal	300.00	0.00%	0.00	300.00
Copy of Permit	15.00	0.00%	0.00	15.00
<u>Prize Gaming Permits</u>				
Grant	300.00	0.00%	0.00	300.00
Existing operator grant	100.00	0.00%	0.00	100.00
Change of name	25.00	0.00%	0.00	25.00
Renewal	300.00	0.00%	0.00	300.00
Copy of Permit	15.00	0.00%	0.00	15.00
Transitional Application Fee	100.00	0.00%	0.00	100.00
<u>Small Lottery Registration (statutory)</u>				
Grant	40.00	0.00%	0.00	40.00
Annual fee	20.00	0.00%	0.00	20.00
<u>Comments</u>				

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<u>Licensing Act - Statutory</u>				
Personal Licence	37.00	0.00%	0.00	37.00
<u>Premises Licence and Club Premises Certificate</u>				
Non- Domestic rateable value of premises				
BAND A	0 - 4,300		0 - 4,300	0 - 4,300
BAND B	4,301 - 33,000		4,301 - 33,000	4,301 - 33,000
BAND C	33,001 - 87,000		33,001 - 87,000	33,001 - 87,000
BAND D	87,001 - 125,000		87,001 - 125,000	87,001 - 125,000
BAND E	125,001 and over		125,001 and over	125,001 and over
New applications and variations				
BAND A	100.00	0.00%	0.00	100.00
BAND B	190.00	0.00%	0.00	190.00
BAND C	315.00	0.00%	0.00	315.00
BAND D	450.00	0.00%	0.00	450.00
BAND E	635.00	0.00%	0.00	635.00
Annual Fee				
BAND A	70.00	0.00%	0.00	70.00
BAND B	180.00	0.00%	0.00	180.00
BAND C	295.00	0.00%	0.00	295.00
BAND D	320.00	0.00%	0.00	320.00
BAND E	350.00	0.00%	0.00	350.00
Property not subject to non-domestic rates will fall into Band A. Properties, which have not yet been constructed will fall into band C.				
Those premises which fall into Band 'D' will be subject to two times the amount of fee payable as outlined above, whilst those premises which fall into Band 'E' will be subject to three times the amount of fee payable, if they are used exclusively or primarily for the carrying on of the retail of alcohol for consumption on the premises , i.e. large public houses.				
Large Events An additional fee will be charged where the maximum number of persons exceeds 5000 at a licensable event. Please contact the Licensing Section for further details.				

Comments

Service Category	charge 1st April 2018 £	% Change	Increase / Decrease £	Proposed charge from 2019 £
<p>Exemptions Church Halls, Community Halls, Village Halls, or other similar building etc. are exempt from paying any fees for a premises licence authorising ONLY the provision of regulated entertainment. If the retail of alcohol is to be included in the Premises Licence, the full fee will be payable as outlined above.</p> <p>No fees are payable by an educational institution, such as a school or a college (whose pupils/students have not attained the age of 19) for a premises licence authorising ONLY the provision of regulated entertainment providing that is for and on behalf of the educational institution.</p> <p>Application for copy of licence or summary on theft, loss etc. 10.50</p> <p>Notification of change of name or address (holder of premises licence) 10.50</p> <p>Application to vary the Designated Premises Supervisor 23.00</p> <p>Application to transfer a premises licence 23.00</p> <p>Interim authority notice following death etc. of licence holder 23.00</p> <p>Right of freeholder etc to be notified of licensing matters 21.00</p> <p>Application for making of a provisional statement 315.00</p> <p>Application for copy of certificate or summary on theft, loss etc. 10.50</p> <p>Notification of change of name or alteration of club rules 10.50</p> <p>Change of relevant registered address of club 10.50</p> <p>Temporary Event Notices 21.00</p> <p>Application for copy of licence on theft, loss etc. of temporary event notice 10.50</p> <p>Application for copy of licence on theft, loss etc. of personal licence 10.50</p> <p>Notification of change of name or address (Personal Licence) 10.50</p> <p>Notice of interest in any premises 21.00</p> <p>Minor variation application 89.00</p> <p>Should you need assistance in determining which level of fee you are required to pay, please contact Worcestershire Regulatory Services Licensing Section on (01905) 822799 Alternatively email - wrsenquiries@worcsregservices.gov.uk In all cases, cheques must be made payable to 'Bromsgrove District Council'</p>				
Comments				